



# VISION

## NEW USER INSTALLATION MANUAL





# VISION

# AFA VISION MONITORING INSTALLATION MANUAL

## ACCESS YOUR ACCOUNT FROM ANYWHERE

AFA's Vision Monitoring app provides you the ability to manage your central station account from anywhere. You can **Save Time** and **Stay Informed** through any web enabled device.

**AFA's FREE Mobile and Web apps will allow you to remotely:**

- Place your systems in and out of test
- View your account activity including test history and events
- Manage your emergency notification lists
- Search your Account information

No longer will you have to spend time calling our central station to be put in and out of test status. You can now manage your entire account through our Free App!

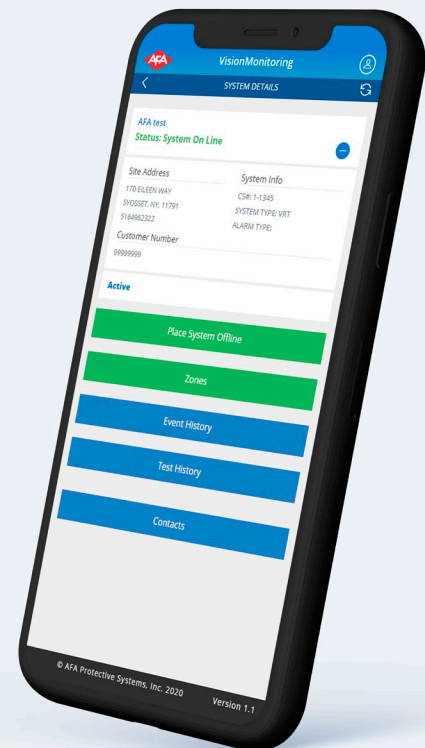
### SETTING UP YOUR VISION MONITORING ACCOUNT

Please follow these easy steps:

- Go to <https://www.afap.com/my-central-station/>
- Under Setting Up Your Account click on the link to register
- Fill out the Central Station Account Management Registration form and click Submit

After your account has been set-up (*allow 2 business days*), an email will be sent to you with your login credentials and instructions on how to use Vision Monitoring. AFA has implemented extensive security measures to ensure the safe use of this convenient and efficient value added feature.

For additional information please contact your local AFA representative or email us at [vision@afap.com](mailto:vision@afap.com).



**YOUR FIRE AND SECURITY SOLUTION**

LEARN MORE AT [AFAP.COM](http://AFAP.COM)

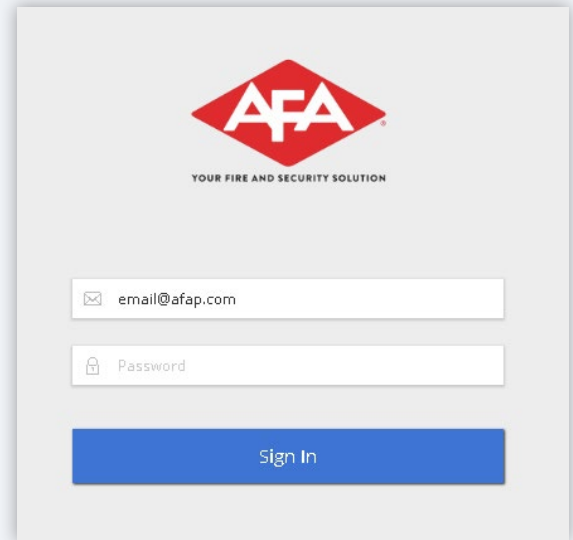
## VISION MONITORING

Vision Monitoring allows you to manage your Central Station Account to perform tasks like placing your account offline/online, view Event and Test History.

*Coming soon, manage your Call List.*

To access Vision Monitoring you will go to <https://vision.afap.com> on your web browser on your phone or desktop.

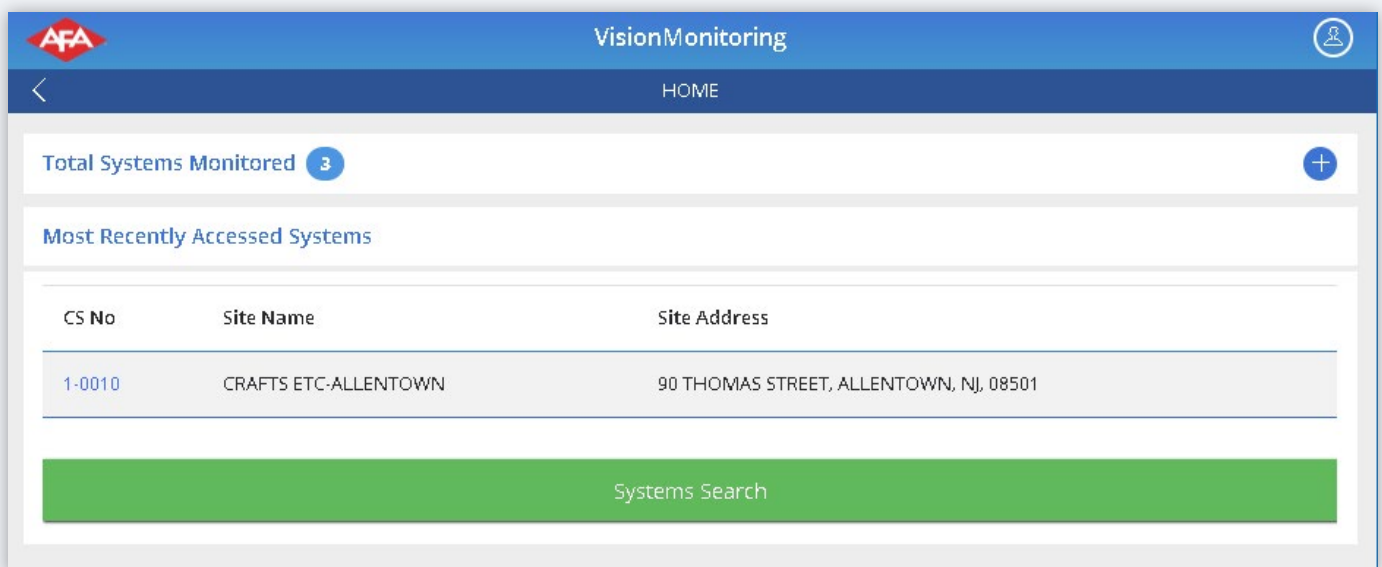
To login enter your email address and password that was supplied to you.



The login form features the AFA logo at the top with the tagline "YOUR FIRE AND SECURITY SOLUTION". Below the logo are two input fields: one for an email address (containing "email@afap.com") and one for a password. A blue "Sign In" button is positioned at the bottom of the form.

Only if you have access to multiple systems will you see the following Home screen:

- Total Systems Monitored
  - Systems On Test
  - Most Recently Accessed
  - Systems Search
- will only display if a system is on test*



The screenshot shows the VisionMonitoring mobile application interface. At the top is a blue header with the AFA logo, the text "VisionMonitoring", and a user profile icon. Below the header is a dark blue bar with a back arrow and the word "HOME". The main content area includes a "Total Systems Monitored" card showing the number "3" with a plus icon to its right. Below this is a section titled "Most Recently Accessed Systems" containing a table with the following data:

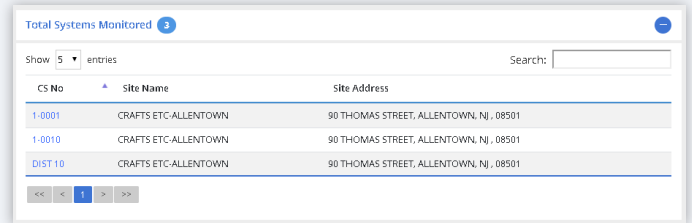
CS No	Site Name	Site Address
1-0010	CRAFTS ETC-ALLENTOWN	90 THOMAS STREET, ALLENTOWN, NJ, 08501

At the bottom of the screen is a green button labeled "Systems Search".

## TOTAL SYSTEMS MONITORED

Next to **Total Systems Monitored** it will display the number of systems you have access to.

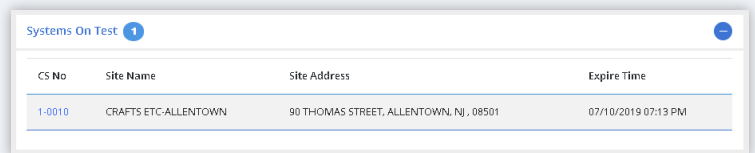
To see the systems, just expand by clicking the + icon. The search field allows you to search any of the columns shown (CS#, Site Name or Site Address). Simply click on the CS# to access that system.



CS No	Site Name	Site Address
1-0001	CRAFTS ETC-ALLENTOWN	90 THOMAS STREET, ALLENTOWN, NJ, 08501
1-0010	CRAFTS ETC-ALLENTOWN	90 THOMAS STREET, ALLENTOWN, NJ, 08501
DIST 10	CRAFTS ETC-ALLENTOWN	90 THOMAS STREET, ALLENTOWN, NJ, 08501

## SYSTEMS ON TEST

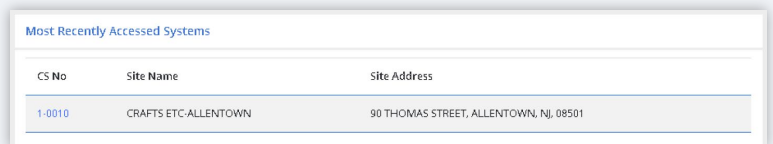
This will only display when you have a system on test. This will show all systems that are currently on test. Click the + icon to expand to view and access the systems.



CS No	Site Name	Site Address	Expire Time
1-0010	CRAFTS ETC-ALLENTOWN	90 THOMAS STREET, ALLENTOWN, NJ, 08501	07/10/2019 07:13 PM

## MOST RECENTLY ACCESSED SYSTEMS

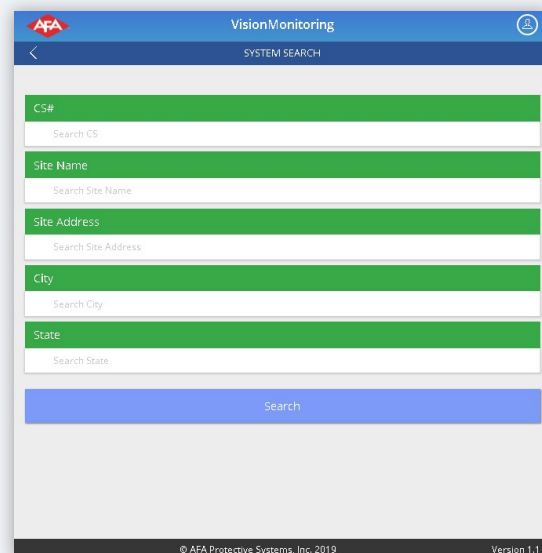
This will show the recent systems you accessed.



CS No	Site Name	Site Address
1-0010	CRAFTS ETC-ALLENTOWN	90 THOMAS STREET, ALLENTOWN, NJ, 08501

## SEARCH SYSTEM

Search System allows you to enter additional search criteria's like City and State.



Search System interface showing input fields for:

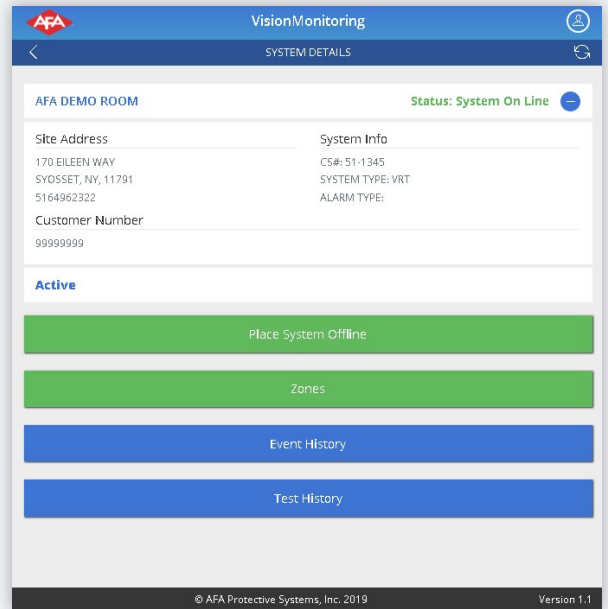
- CS#
- Site Name
- Site Address
- City
- State

A 'Search' button is located at the bottom of the form.

## SYSTEM DETAILS

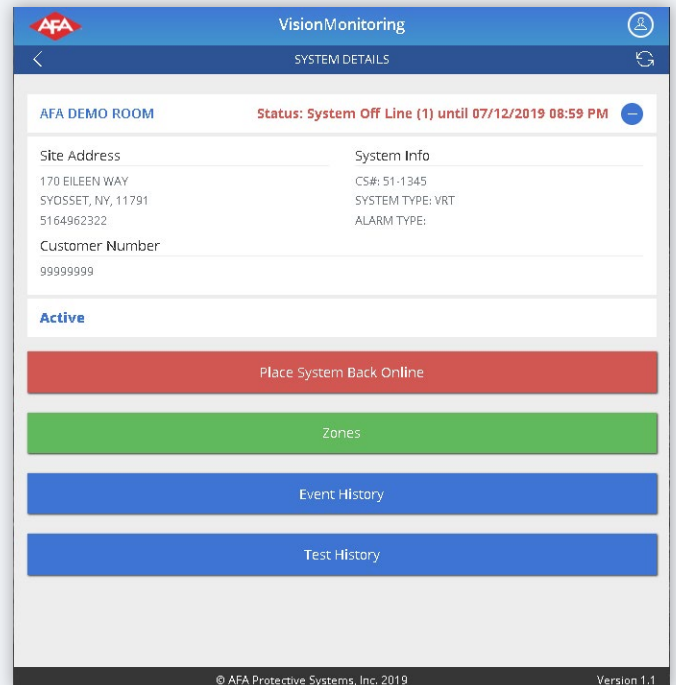
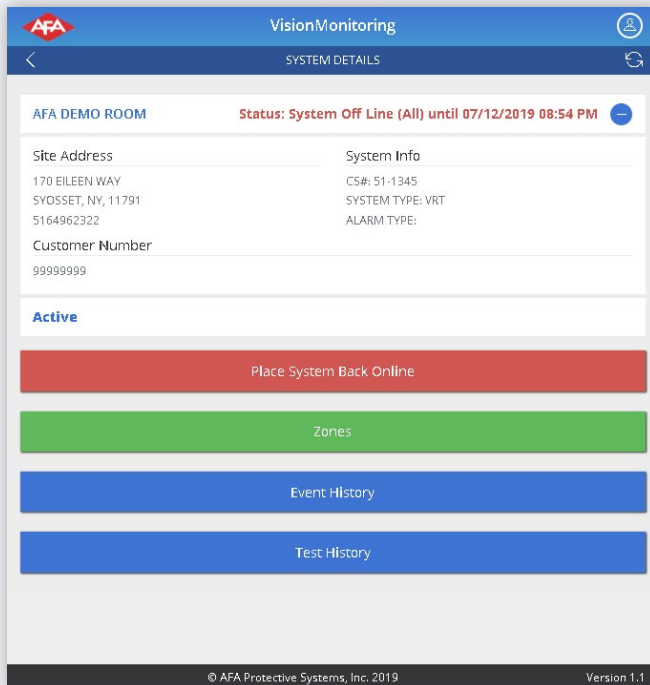
When you click on a System from the Home screen it will bring you to the System Details window. Here you will be able to place the system offline/online, view – zones, event & test history.

For users with only one system this will be the screen you see once you log in.



## SYSTEM DETAILS

The top right corner will display the status of the system, whether it is online or offline and when the test will expire. It will indicate if all zones (All) are offline or just specific zone(s).



## PLACE SYSTEM OFFLINE

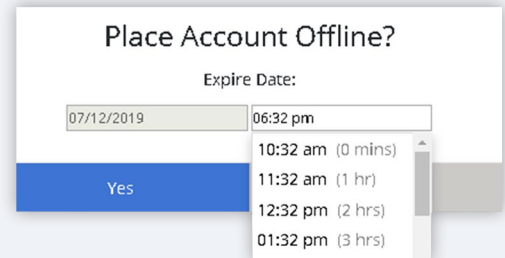
To place the system offline, click Place System Offline.

It will automatically default to 8 hours, if you want to place the system offline for less than 8 hours click on the time and select the time you wish to have your system offline for.

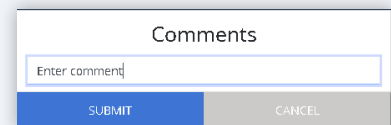
Click Yes to proceed. It will ask you to enter a comment and retype your password. Each test will have a unique ID that can be viewed in the Event & Test History.

If you want to have the system tests emailed, go to Notification Preferences (see section on User Preferences).

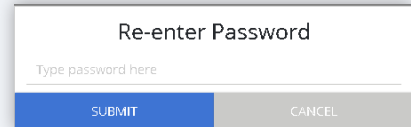
*If you have a radio account, when you place the primary account offline it will display a pop-up asking if you want to place that account offline as well.*



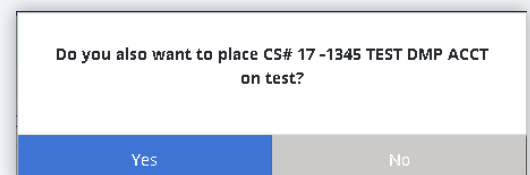
The screenshot shows a dialog box titled "Place Account Offline?". It has two input fields: "Expire Date:" with the value "07/12/2019" and "Expire Time:" with the value "06:32 pm". Below these fields is a "Yes" button. A dropdown menu is open, showing time options: "10:32 am (0 mins)", "11:32 am (1 hr)", "12:32 pm (2 hrs)", and "01:32 pm (3 hrs)".



The screenshot shows a dialog box titled "Comments". It contains a text input field with the placeholder text "Enter comment". Below the input field are two buttons: "SUBMIT" and "CANCEL".



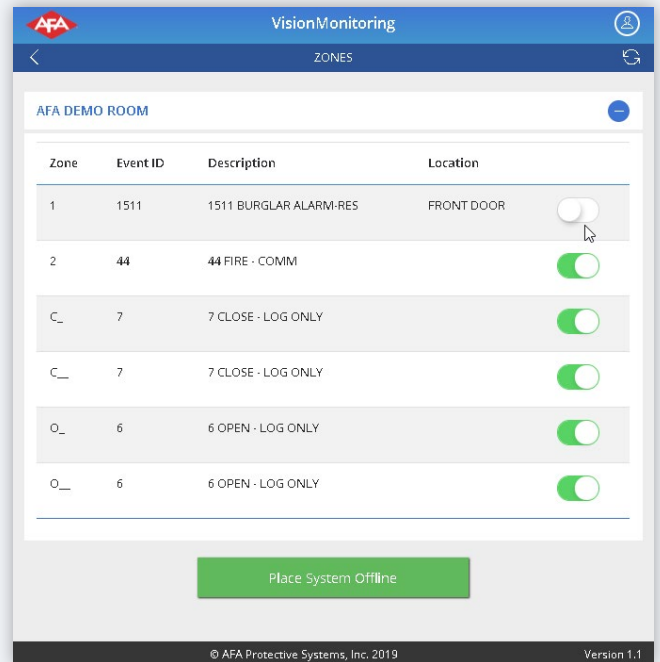
The screenshot shows a dialog box titled "Re-enter Password". It contains a text input field with the placeholder text "Type password here". Below the input field are two buttons: "SUBMIT" and "CANCEL".



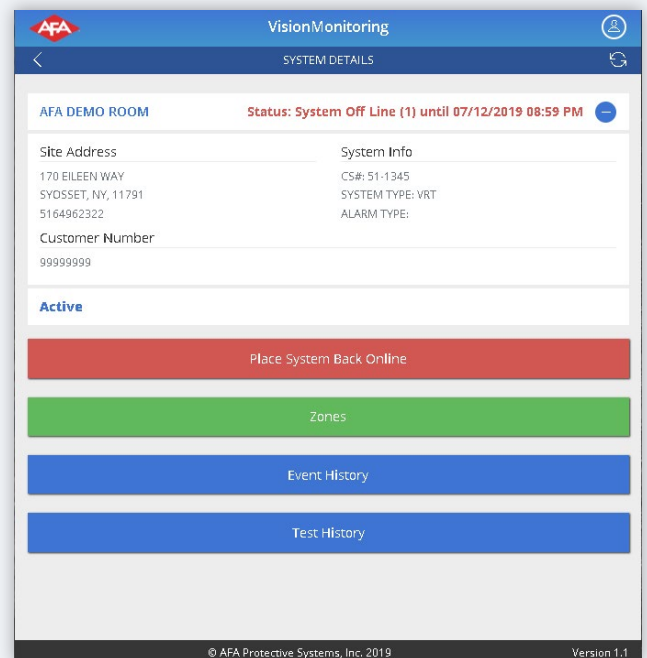
The screenshot shows a confirmation dialog box with the text: "Do you also want to place CS# 17 -1345 TEST DMP ACCT on test?". Below the text are two buttons: "Yes" and "No".

## PLACE SYSTEM OFFLINE (CONTINUED)

To place specific zones offline, click Zones. Toggle the zone(s) you wish to take offline and click Place System Offline. It will ask you to enter a comment and re-enter your password.



The system status will display the zone that was placed offline, along with date and time.



## PLACE SYSTEM BACK ONLINE

When the system is offline, the Place System Back Online will display.

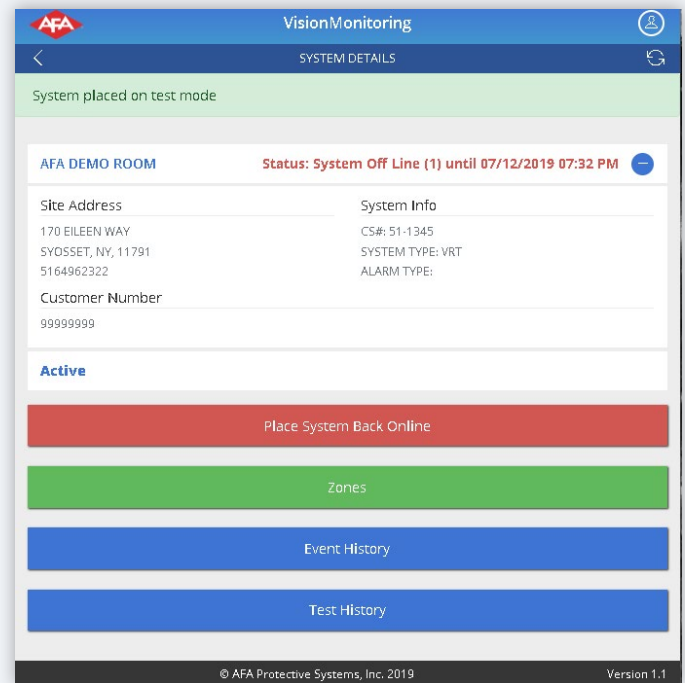
To place system back online click Place System Back Online. If there are no zones that need to be restored it will ask you to verify you want to place the account back online and you will need to re-enter your password.

**Place Account Back Online?**

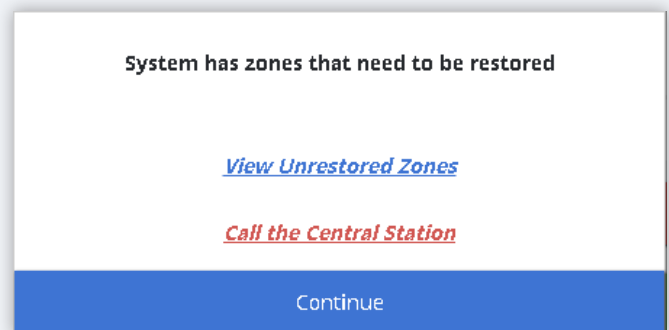
Yes
No

**Re-enter Password**

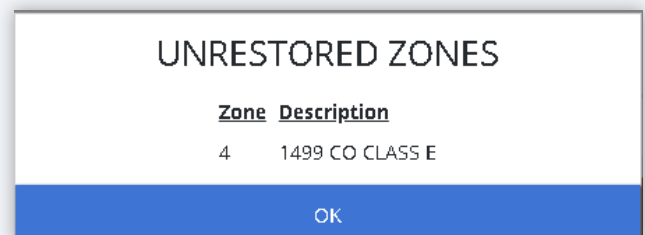
SUBMIT
CANCEL



If there are zones needed to be restored, you will get the following message:



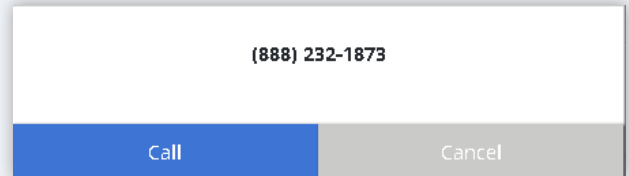
Click on View Unrestored Zones to view the zone(s) that need to be restored.





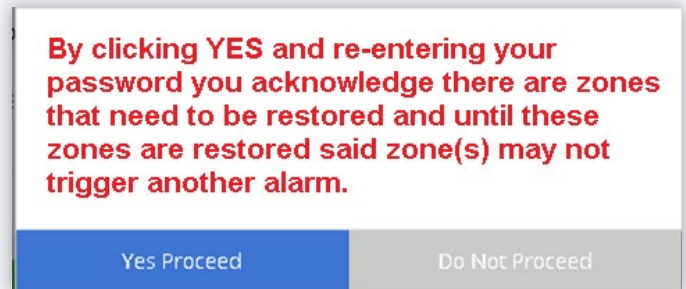
## PLACE SYSTEM BACK ONLINE (CONTINUED)

To call the Central Station click Call the Central Station



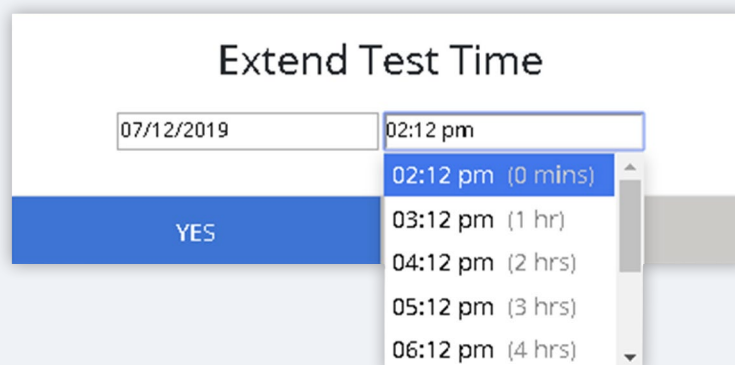
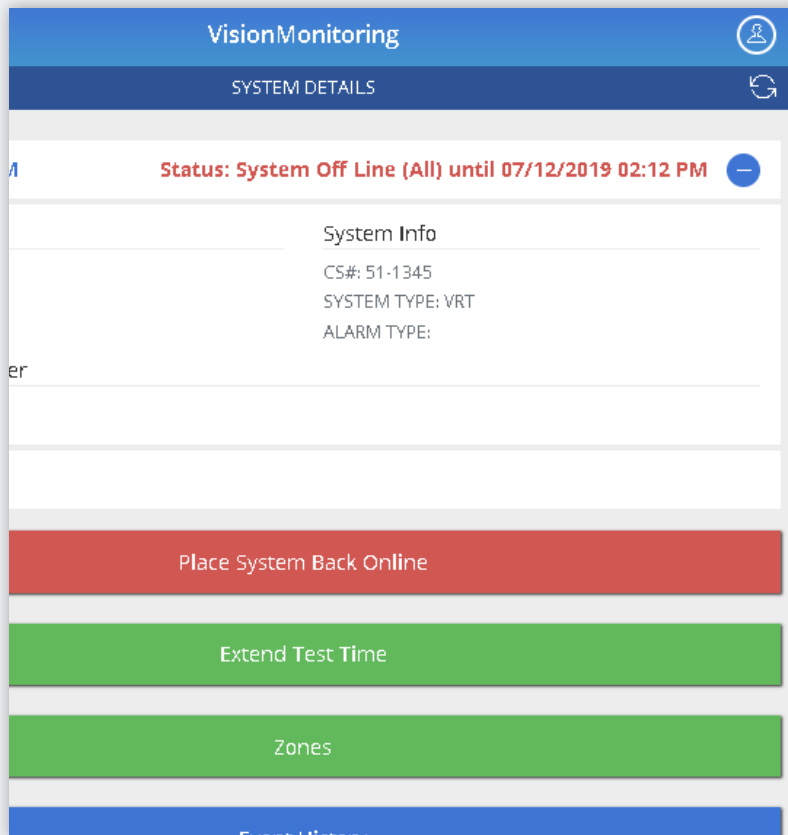
A warning will pop up will display about the unrestored zones. When you click "Yes Proceed" you are acknowledging said warning.

Please remember when you click Yes Proceed, this does not restore the zone(s) and until the zone(s) are restored it may not trigger another alarm.



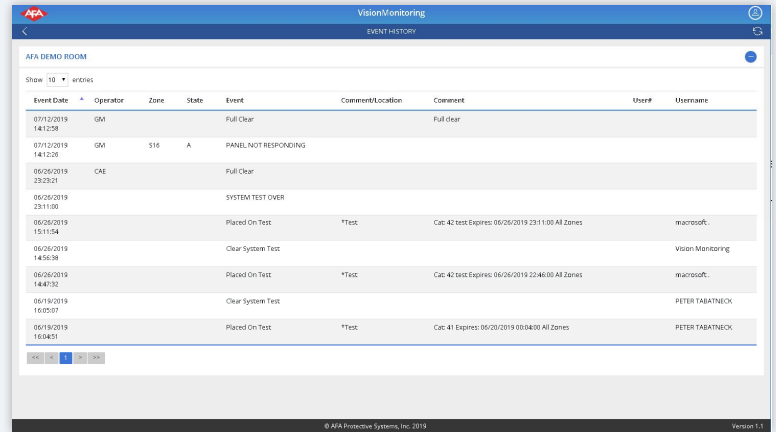
## EXTEND OFFLINE

To extend the offline for a system, log into VisionMonitoring an hour before the current test expires. The Extend Test Time will display. Click on Extend Test Time, it will default to 8 hours from the time you are logged in (click the clock to select less time), click Yes and re-enter your password.



## EVENT HISTORY

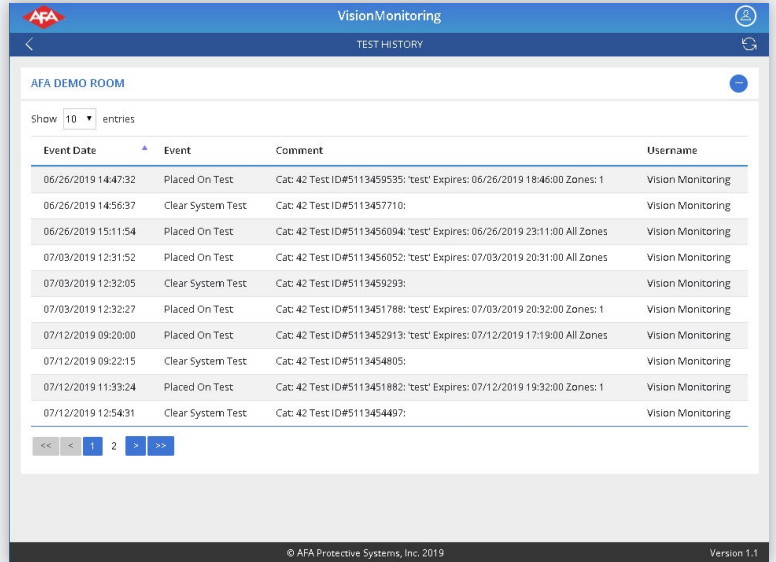
The Event History window enables you to view all recorded activity, including alarm events, open and close events, operator actions, operator comments, and the expiration date/time for system tests.



Event Date	Operator	Zone	State	Event	Comment/Location	Comment	User#	Username
07/12/2019 14:12:28	GMI			Full Clear		Full clear		
07/12/2019 14:12:28	GMI	S16	A	PANEL NOT RESPONDING				
06/26/2019 23:23:21	CAE			Full Clear				
06/26/2019 23:11:00				SYSTEM TEST OVER				
06/26/2019 15:11:54				Placed On Test	*Test	Cat: 42 test Expires 06/26/2019 23:11:00 All Zones		microsoft
06/26/2019 14:56:37				Clear System Test				Vision Monitoring
06/26/2019 14:47:32				Placed On Test	*Test	Cat: 42 test Expires 06/26/2019 22:46:00 All Zones		microsoft
06/19/2019 16:05:07				Clear System Test				PETER TABATNECK
06/19/2019 16:04:43				Placed On Test	*Test	Cat: 41 Expires: 06/20/2019 00:04:00 All Zones		PETER TABATNECK

## TEST HISTORY

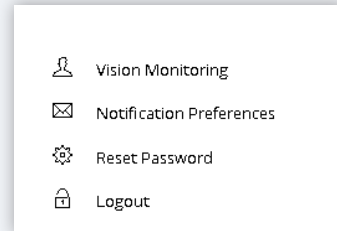
The Test History window allows you to view system tests. It displays expiration date/time, who placed the system online / offline and the unique ID associated with each test.



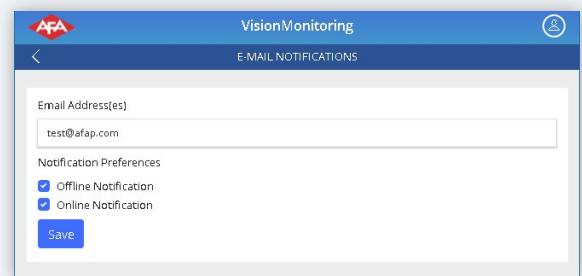
Event Date	Event	Comment	Username
06/26/2019 14:47:32	Placed On Test	Cat: 42 Test ID#5113459535: 'test' Expires: 06/26/2019 18:46:00 Zones: 1	Vision Monitoring
06/26/2019 14:56:37	Clear System Test	Cat: 42 Test ID#5113457710:	Vision Monitoring
06/26/2019 15:11:54	Placed On Test	Cat: 42 Test ID#5113456094: 'test' Expires: 06/26/2019 23:11:00 All Zones	Vision Monitoring
07/03/2019 12:31:52	Placed On Test	Cat: 42 Test ID#5113456052: 'test' Expires: 07/03/2019 20:31:00 All Zones	Vision Monitoring
07/03/2019 12:32:05	Clear System Test	Cat: 42 Test ID#5113459293:	Vision Monitoring
07/03/2019 12:32:27	Placed On Test	Cat: 42 Test ID#5113451788: 'test' Expires: 07/03/2019 20:32:00 Zones: 1	Vision Monitoring
07/12/2019 09:20:00	Placed On Test	Cat: 42 Test ID#5113452913: 'test' Expires: 07/12/2019 17:19:00 All Zones	Vision Monitoring
07/12/2019 09:22:15	Clear System Test	Cat: 42 Test ID#5113454805:	Vision Monitoring
07/12/2019 11:33:24	Placed On Test	Cat: 42 Test ID#5113451882: 'test' Expires: 07/12/2019 19:32:00 Zones: 1	Vision Monitoring
07/12/2019 12:54:31	Clear System Test	Cat: 42 Test ID#5113454497:	Vision Monitoring

## USER PREFERENCES

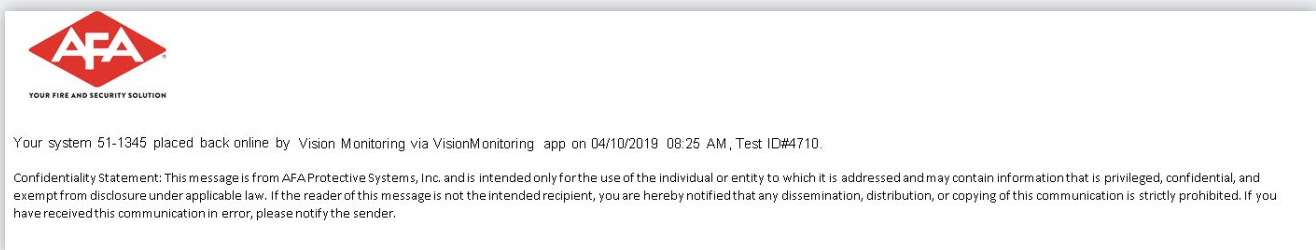
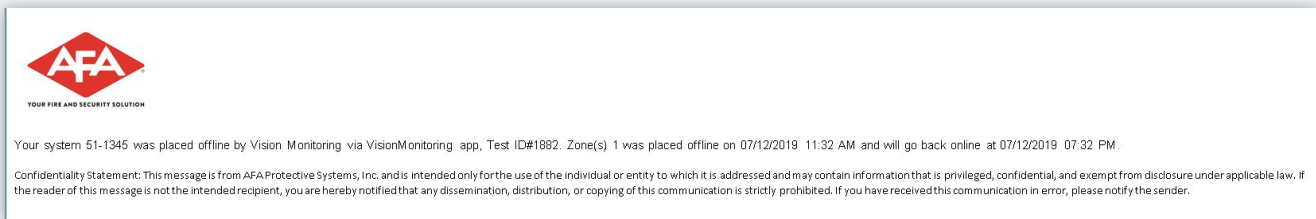
Under User Preferences you can reset your password, set your system status tests email notification preferences or logout.



Click on Notification Preferences to s You can select from the following: only when you place your system offline, only when you place your system back online or both. To add multiple email addresses, separate each email with a comma.

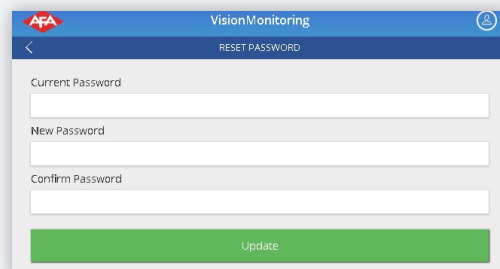


The email will include the CS#, who placed it offline / online, unique ID of the test, time it was placed online/offline and time test will expire (*offline only*).



To r eset password your password, enter your current password, enter your new password and click Update.

The password must contain a special character, a capital letter, a number and be at least 8 characters long





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